



Gosford Netball Association Constitution

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**GOSFORD NETBALL ASSOCIATION INC
CONSTITUTION**

APPROVED BY:	GNA COUNCIL	APPROVAL DATE	19 November 2016
PREPARED BY:	Constitution Committee	CURRENT REVISION DATE	23 November 2024
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1 GENERAL

1.1 Core Values

Gosford Netball Association Inc. is committed to treating all people with respect, dignity and fairness. These values, along with the basic right of all members to participate in an environment that is enjoyable, safe and healthy, has resulted in Gosford Netball Association Inc. developing specific objectives to create a safer and more tolerant sporting environment.

1.2 Definitions

For the purposes of this Constitution,

'Affiliated Club' means any club (comprising one or more teams) which has paid the prescribed annual affiliation fee to the Association;

'Annual Report' means the report provided annually by the Association at the Annual General Meeting;

'Association' means the Gosford Netball Association Inc. (GNA);

'Boundaries' means the geographical area of the Local Government area of Central Coast Council;

'Chairperson' means the elected President of the Association or as otherwise required by clause 4.1;

'Club Delegate' means a duly appointed representative of an Affiliated Club of the Association;

'Council' means those members appointed in accordance with clause 5.1 of this Constitution;

'Executive Committee' means those members elected in accordance with clause 5.4 of this Constitution;

'Hybrid Meeting' means a combination of "In Person" and "Virtual Meeting";

'In Person' means where all participants are physically present;

'Instrument' means any document pertaining to the governance of the Association, and includes, but is not limited to, this Constitution, and the associated Policies of the Association;

'Life Member' means any member of the Association elected to such membership in accordance with clause 3.2 of this Constitution;

'Member Protection Policy' means the Netball NSW Member Protection Policy;

'Netball NSW' means the controlling body for Netball in New South Wales;

'President' means the person elected to the position under clause 4.2 of this Constitution;

'Public Officer' means the person appointed to that role by the Association in accordance with any relevant policy;

'Registered Member' means any financial member or Life Member of the Association;

'Returning Officer' means the person appointed to the position as per clause 4 of this Constitution;

'Secretary' means the person elected to the position under clause 4.2 of this Constitution;

'Senior Member' means a Registered Member who has attained the age of 18 years;

'The Office Bearers of the Association' mean the registered members of the Executive Committee;

'Vice President' means the person elected to the position under clause 4.2 of this Constitution.

'Virtual Meeting' means a meeting where all participants participate remotely using Virtual Technology;

'Virtual Technology' means technology, including online facilities, which gives those "attending" a meeting through use of it the opportunity to participate in the meeting in a manner similar in key respects to attending the meeting in person, including to follow proceedings of the meeting uninterrupted, to ask questions and to vote.



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1.3 Interpretation

- 1.3.1 Where this Constitution conflicts with any other instrument of the Association, this Constitution shall prevail.
- 1.3.2 Where ambiguity exists between this Constitution and any other instrument of the Association, the natural interpretation of the Constitution shall prevail.
- 1.3.3 The Council shall hold the power to deal with and adjudicate upon all questions and disputes as to the interpretation of the Constitution, rules and associated policies.

1.4 Title

The name of the Association shall be the Gosford Netball Association Inc (hereinafter referred to as The Association or GNA).

1.5 Type of Organisation

The Association is a 'not-for-profit' organisation whose income and property is applied solely towards the promotion of the objects of the Association. No funds or property shall be paid or transferred directly or indirectly by way of dividend or bonus or by way of profit to or amongst the members.

1.6 Colours

The Association's colours shall be Grey, Red and White.

1.7 Association Location

The Association office and facilities are located at Garnet Adcock Memorial Park West Gosford NSW 2250.

1.8 Boundaries

The Association's boundaries shall consist of the affiliated clubs of the Association within geographical areas of the local government area of the Central Coast Council.

1.9 Objects

The objects of the Association shall be:

- 1.9.1 to further the interests of its members and promote and control the game of Netball within the boundaries of the Association;
- 1.9.2 to promote, regulate and control competition matches between Affiliated Clubs and to control all premierships and carnivals of the Association;
- 1.9.3 to select and manage the Association's representative teams;
- 1.9.4 to affiliate with and support Netball NSW;
- 1.9.5 to cooperate with other affiliated organizations in New South Wales for the furtherance of Netball; and
- 1.9.6 adopt and adhere to the Netball NSW Member Protection Policy.

1.10 Patron

- 1.10.1 The Association Executive Committee may from time to time appoint one or more Patrons and may also cancel any such appointment.
- 1.10.2 Any written nomination received for the office of Patron shall be presented for ratification by the council at any Annual General Meeting. The Council may also cancel any such appointment at an Annual General Meeting.

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- 1.10.3 Candidates for election as Patron shall be nominated by two (2) Senior registered members of the Association to be received by the Association Secretary at least 28 days before the Annual General Meeting. The nominations shall be circulated to all Association affiliated clubs, Executive Committee members and Life Members.
- 1.10.4 The nominations shall be circulated to all Association clubs to be approved by special resolution passed by at least 75% majority of the votes cast at an Annual General or Special Council Meeting of the Association of which not less than twenty-one (21) days' written notice specifying the resolution's to be proposed has been given.

2 AFFILIATION WITH NETBALL NSW

The Association shall affiliate with Netball NSW annually as required under the Netball NSW Constitution and any relevant Netball NSW policies.


3 MEMBERSHIP

3.1 Ordinary Membership

- 3.1.1 The Association is the controlling body for netball within its boundaries and its authority shall be recognised by all Registered Members who shall adopt and obey this Constitution and the Rules and associated Policies of the Association.
- 3.1.2 Individual registered members of an Affiliated Club upon joining the Association shall be classified as:
- 3.1.2.1 Senior Players, who shall be aged 18 years of age or over at 31 December in the year of play.
 - 3.1.2.2 Junior Players, who shall be aged 10 to 17 years of age at 31 December in the year of play.
 - 3.1.2.3 Non Competition Players, who shall be 6 to 9 years of age at 31 December in the year of play.
 - 3.1.2.4 Net Set Go Players, who shall be 5 to 10 years of age at 31 December in the year of play.
 - 3.1.2.5 All Ability Players, who shall have a recognised physical or intellectual disability.
 - 3.1.2.6 Non-Players, who shall not be permitted to play.
- 3.1.3 Membership shall also include registered non-players and life members of the Association.
- 3.1.4 A person ceases to be a Registered Member of the Association if the person:
- 3.1.4.1 dies; or
 - 3.1.4.2 ceases to be financial under Clause 3.3.3; or
 - 3.1.4.3 is expelled from the Association under the authority of Member Protection Policy.

3.2 Life Membership

- 3.2.1 Any person may be elected a Life Member of the Association in recognition of the following criteria:
- 3.2.1.1 Ten (10) years outstanding service to the Association, which must include having held a position on the Executive Committee; or
 - 3.2.1.2 Fifteen (15) years of outstanding service to the Association, which must include having held one or more of the following positions:
 - a committee member
 - representative program coach

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- representative manager
- Association umpire

- 3.2.2 Candidates for election as Life Members shall be nominated in writing by two (2) Senior Members of the Association and to be received by the Association Secretary at least 28 days before the August Council Meeting. The nominations shall be circulated to all Association affiliated clubs, Executive Committee members and Life Members.
- 3.2.3 Voting shall be conducted at the August Council Meeting. The vote must be carried by at least a 75% majority of votes cast. The Council from time to time may fix the maximum number of persons to hold life membership;
- 3.2.4 A Life Member shall be entitled to attend all Council, Special Council, Annual General and any other Council meetings. To maintain full voting rights a Life Member must attend a minimum of any two (2) of these meetings each calendar year.
- 3.2.5 A person ceases to be a Life Member of the Association if the person:
- 3.2.5.1 dies; or
- 3.2.5.2 is expelled from the Association in accordance with the Member Protection Policy.

3.3 Membership Fees and Miscellaneous Fees

- 3.3.1 All fees to be paid by Registered Members for the following year of membership shall be determined by resolution of Council at the Annual General Meeting each year.
- 3.3.2 All Registered Members of the Association will be financial members between 1 January and 31 December of the year in relation to which membership is paid.
- 3.3.3 Persons who are affiliated Club office bearers, players, managers, coaches, or umpires must be a registered financial member of a Club and of the Association by 31 March each year. If a person joins an affiliated Club after 31 March, then the person must be a registered financial member before playing in, or officiating at, any competition game.
- 3.3.4 A Registered Member ceases to be financial if they:
- 3.3.4.1 fail to renew their membership; or
- 3.3.4.2 fail to pay the prescribed annual membership fee within the required timeframe to the Association; or
- 3.3.4.3 is expelled from the Association under the authority of the Member Protection Policy.

3.4 Register of Members

- 3.4.1 The Secretary of the Association may also hold the position of Public Officer for the Association.
- 3.4.2 The Association shall establish and maintain a register of members of the Association specifying the name and address of each person who is a Registered Member of the Association, together with the date on which the person became a Registered Member.
- 3.4.3 The register of members shall be kept at the principal place of administration of the Association and shall be open for inspection by any Registered Member of the Association at any reasonable hour; however, such inspection shall be limited to viewing the names of Registered Members only.

3.5 Members' Liability

The liability of a Registered Member of the Association to contribute towards the payment of the debts and liabilities of the Association or the costs, charges and expenses of the winding up of the Association is limited to the amount, if any, unpaid by the member in respect of membership of the Association.

3.6 Affiliation of Clubs

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3.6.1 In order to become affiliated with the Association, clubs must:

- 3.6.1.1 Consist of one or more teams comprising Registered Members of Netball NSW.
- 3.6.1.2 Complete the approved Affiliated Club Registration Form.
- 3.6.1.3 Pay the prescribed annual membership fees as determined by the Council at the Annual General Meeting each year.

3.6.2 Refusal of Affiliation

3.6.2.1 The Executive Committee of the Association by majority vote reserves the right to refuse affiliation to any club seeking membership if it is determined that the club does not comply with any or all of the clauses below:

- 3.6.2.1.1 The club does not meet the eligibility criteria as set out in the Association's rules and regulations;
- 3.6.2.1.2 The club's objectives or activities are inconsistent with the objectives of the Association;
- 3.6.2.1.3 The club has previously been expelled from the Association for a breach of the Association's rules;
- 3.6.2.1.4 The club's affiliation would be detrimental to the interests or reputation of the Association; or
- 3.6.2.1.5 The club fails to provide the necessary documentation or information required by the Association for affiliation.

3.6.2.2 The club shall be notified in writing of the decision to refuse affiliation, including the reasons for the refusal, within seven (7) days of the decision.

3.6.2.3 The club may appeal the decision to refuse affiliation by submitting a written appeal to the Association Secretary within seven (7) days of receiving the notification of refusal.

3.6.2.4 An Independent Hearing Tribunal shall review the appeal and make a final decision within thirty (30) days of receiving the appeal. The decision of the Independent Hearing Tribunal on the appeal shall be final and binding.

3.7 Club Delegates

- 3.7.1 Affiliated Clubs shall nominate two Club Delegates who shall be a financial registered member of that club and have reached 18 years of age to attend the Council meetings.
- 3.7.2 Where an Affiliated Club does not provide a Club Delegate in attendance at any meeting of Council, that club will be liable to a penalty which will be set by Council from time to time.
- 3.7.3 An Affiliated Club has the right to withdraw a Club Delegate and appoint another Club Delegate in their place at any time.
- 3.7.4 At each meeting all Club Delegates present shall sign an attendance book and shall state the Affiliated club they represent at that meeting.
- 3.7.5 A Club Delegate may represent one affiliated club only at any meeting.

4 MEETINGS

4.1 Meetings – General Procedure

- 4.1.1 The President shall take the chair at all meetings of the Council or Executive Committee. In the President's absence the chair shall be taken by the Vice President.



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- 4.1.2 If neither the President nor Vice President is present within thirty (30) minutes of the time fixed for the commencement of the meeting, the registered members present shall elect a Chairperson.
- 4.1.3 A quorum for ordinary Council meetings shall consist of 50% the total number of the Association's Executive Committee members plus one, and Club Delegates representing at least 75% of the Affiliated Clubs. A quorum for Executive Committee meetings shall consist of 50% of the total number of the Executive Committee plus one.
- 4.1.4 If no quorum is present thirty (30) minutes after the time fixed for the commencement of a meeting it shall be adjourned to such time and place as the Chairperson shall decide. The Association Secretary shall give written notice thereof to each Office Bearer, Life Member and to the Secretary of each Affiliated Club.
- 4.1.5 The accidental omission to give any registered member the required notice shall not invalidate a meeting or any of the business of the meeting.
- 4.1.6 Questions arising at an ordinary meeting of the Council, Executive Committee or any Committee are to be determined by a simple majority of votes cast by eligible registered members. Each eligible registered member shall have one (1) vote to be taken in such a manner as the Chairperson shall direct, except that a secret ballot shall be taken if any registered member requests it.
- 4.1.7 In the case of an equality of votes, the President (or the person otherwise presiding) shall, in addition, have a casting vote.
- 4.1.8 A meeting may be held in two (2) or more venues using "Virtual Technology" that gives each member a reasonable opportunity to participate. The use of "Virtual Technology" shall be made available at the request of any eligible GNA or Club Executive that is received by the Secretary no later than five (5) days from the start of the scheduled meeting.
- 4.1.9 Meeting procedures shall be further guided by the Association as defined in the Gosford Netball Association Inc Policies and Procedures.
- 4.1.10 All correspondence that requires tabling at the Council, Executive Committee or any Committee meeting is to be submitted to the Association Secretary seven (7) days prior and is to be addressed to the Association Secretary otherwise deemed out of order and will be carried forward to the next meeting at the discretion of the Executive Committee.
- 4.1.11 Any Notice of Motions moved and seconded by any eligible Registered Member are to be submitted by their Club Secretary and/or Club President in accordance with Clauses 4.2 and 4.3.

4.2 Annual General Meeting

- 4.2.1 An Annual General Meeting of the Association shall be held on the fourth Saturday of November of each year.
- 4.2.2 All Registered Members may attend but voting shall be restricted to Senior Members who are Executive Committee members, Life Members and two nominated Club Delegates from each Affiliated Club.
- 4.2.3 Not less than twenty-one (21) days' written notice of the Annual General Meeting of the Association shall be given to each Office Bearer, Life Member and the Secretary of each Affiliated Club.
- 4.2.4 A copy of the Association's Annual Report and the Audited Balance Sheet shall be given to each Office Bearer, Life Member and the Secretary of each Affiliated Club not less than seven (7) days prior to the Annual General Meeting.
- 4.2.5 A quorum for an Annual General Meeting shall consist of 50% the total number of the Association's Executive Committee members plus one, and at least 75% of the Club Delegates.
- 4.2.6 The business of the Annual General Meeting shall be:
- 4.2.6.1 Confirmation of the minutes of the previous Annual General Meeting;
 - 4.2.6.2 Consideration and adoption of the Annual Report and audited balance sheet;



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- 4.2.6.3 Appointment of an auditor for the following year;
 - 4.2.6.4 Appointment of a Returning Officer (where appropriate);
 - 4.2.6.5 Such other business as the meeting thinks fit;
 - 4.2.6.6 Election of Office Bearers and Committees.
- 4.2.7 The following Office Bearers shall be elected and shall form the Executive Committee:
- 4.2.7.1 President;
 - 4.2.7.2 Vice President;
 - 4.2.7.3 Association Secretary;
 - 4.2.7.4 Finance Co-ordinator;
 - 4.2.7.5 Umpires Co-ordinator;
 - 4.2.7.6 Coaching Co-ordinator;
 - 4.2.7.7 Competition Co-ordinator;
 - 4.2.7.8 Representative Program Co-ordinator;
 - 4.2.7.9 Development Co-ordinator;
 - 4.2.7.10 Event Co-ordinator.
- 4.2.8 The following positions shall be elected:
- 4.2.8.1 Registrar;
 - 4.2.8.2 Member Protection Information Officer;
 - 4.2.8.3 Junior Grading Convenor;
 - 4.2.8.4 Senior Grading Convenor.
- 4.2.9 The following committees shall be elected:
- 4.2.9.1 Working Committee;
 - 4.2.9.2 Representative Program Committee;
 - 4.2.9.3 Coaching Committee;
 - 4.2.9.4 Umpires Committee;
 - 4.2.9.5 Development Committee;
 - 4.2.9.6 Junior Grading Committee;
 - 4.2.9.7 Senior Grading Committee;
 - 4.2.9.8 Tribunal Committee.
- 4.2.10 The following delegates shall be elected;
- 4.2.10.1 Sports Council
- 4.2.11 Nominations for election supported by two (2) Registered Members and with the consent of the nominee shall be lodged via electronic form to the Association Secretary at least twenty-eight (28) days prior to the meeting at which the elections are to be held.
- 4.2.12 Qualifications should accompany each nomination.
- 4.2.13 To be eligible for nomination to any of the roles listed at 4.2.7 to 4.2.10 a nominee must be a Registered Member of both Netball NSW and an Affiliated Club. The Executive Committee by majority vote, acting in the best interest of the Association and in good faith, reject the nomination notwithstanding whether the nominee has complied with the requirements under this clause or not. The Executive Committee will not be required or



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compelled to provide any reason for such rejection, however, the Executive Committee may have regard to any or all of the following considerations:

- 4.2.13.1 The person does not meet the eligibility criteria as set out in the Association's rules and regulations;
- 4.2.13.2 The person's past conduct or activities are inconsistent with the values and objectives of the Association;
- 4.2.13.3 The person has previously been removed from a position within the Association for misconduct or breach of the Association's rules;
- 4.2.13.4 The person's nomination or election would be detrimental to the interests or reputation of the Association;
or
- 4.2.13.5 The person fails to provide the necessary documentation or information required by the Association for nomination or election.

The nominee shall be notified in writing of the decision to reject their nomination within three (3) days of the decision. The person may appeal the decision to refuse their nomination or election by submitting a written appeal to the Association Secretary within three (3) days of receiving the notification of refusal. The Independent Hearing Tribunal shall review the appeal and make a final decision within seven (7) days of receiving the appeal. The decision of the Independent Hearing Tribunal on the appeal shall be final and binding.

- 4.2.14 Members holding current positions shall be eligible for re-election.
- 4.2.15 The President of the Association shall not hold the position of President of an Affiliated Club.
- 4.2.16 No person shall be elected to more than one (1) position as an Office Bearer.
- 4.2.17 Not more than three (3) members of the Executive Committee shall be members of any one Affiliated Club.
- 4.2.18 All positions elected at the Annual General Meeting shall assume office at the conclusion of the Annual General Meeting and shall hold office for the ensuing year, unless they are removed or resign in the interim.
- 4.2.19 An elected member may resign their position by providing written notice of their intention to do so to the Association Secretary. The Council shall, at its next meeting, by resolution appoint a replacement to hold the position for the remainder of the resigned person's term of office.

4.3 Special Council Meetings

- 4.3.1 Special Council Meetings shall be called by the Association Secretary:
 - 4.3.1.1 at the direction of the President;
 - 4.3.1.2 upon receipt of a requisition signed by not less than 75% of the registered members of Council.
- 4.3.2 All Registered Members may attend but voting shall be restricted to Senior Members who are Executive Committee members, Life Members and two nominated Club Delegates from each Affiliated Club.
- 4.3.3 Not less than twenty-one (21) days' written notice shall be given to registered members of Council and to the Secretary of each Affiliated Club, specifying the time and location of a Special Council Meeting and the nature of the business to be considered.
- 4.3.4 A quorum for a Special Council Meeting shall consist of 50% the total number of the Association's Executive Committee members plus one, and Club Delegates representing at least 75% of the Affiliated Clubs.

4.4 Conduct of Hybrid Meetings and Virtual Meetings

The following provisions apply to Hybrid Meetings and Virtual Meetings:



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- 4.4.1. All persons participating in a Virtual Meeting and or Hybrid Meeting must be linked by Virtual Technology for the purpose of the Hybrid Meeting or Virtual Meeting and notice must be provided to the participants advising of the Virtual Technology that will be used to participate in the meeting;
- 4.4.2. Each of the persons taking part in the Hybrid Meeting or Virtual Meeting must be able to hear and be heard by each of the other persons taking part at the commencement of the meeting and each person so taking part is deemed for the purpose of this Constitution to be present and in attendance at the meeting;
- 4.4.3. At the commencement of the Hybrid Meeting or Virtual Meeting each person must announce his or her presence to all other persons taking part in the meeting;
- 4.4.4. A person must not leave a Hybrid Meeting or Virtual Meeting by disconnecting his or her Virtual Technology unless that person has previously notified the Chairperson;
- 4.4.5. A person may be presumed conclusively to have been present and to have formed part of a quorum at all times during a Hybrid Meeting or Virtual Meeting unless that person has previously notified the Chairperson of leaving the meeting;
- 4.4.6. A minute of proceedings of a Hybrid Meeting or Virtual Meeting is sufficient evidence of the proceedings and of the observance of all necessary formalities if the minutes are certified by the Chairperson as correct.

5 ORGANISATIONAL STRUCTURE

5.1 Council

- 5.1.1 The Council shall consist of:
 - 5.1.1.1 Executive Committee;
 - 5.1.1.2 Member Protection Information Officer;
 - 5.1.1.3 Life Members;
 - 5.1.1.4 Two (2) Club Delegates from each Affiliated Club who are Senior Members of that club.
- 5.1.2 Council shall meet at least five (5) times each year on dates to be fixed by the Council.
- 5.1.3 Not less than seven (7) days' written notice shall be given specifying the time and place of the meeting of Council, and any special business to be dealt with.
- 5.1.4 Order of business at Council meetings shall be:
 - 5.1.4.1 Apologies;
 - 5.1.4.2 Confirmation of Minutes;
 - 5.1.4.3 Business Arising from Minutes;
 - 5.1.4.4 Notices of Motion;
 - 5.1.4.5 Elections;
 - 5.1.4.6 Correspondence and business arising;
 - 5.1.4.7 Reports:
 - President;
 - Vice President;
 - Association Secretary;
 - Finance Co-ordinator;
 - Umpires Co-ordinator;



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- Coaching Co-ordinator;
- Representative Program Co-ordinator;
- Development Co-ordinator;
- Competition Co-ordinator;
- Event Co-ordinator;
- Other Elected Member Reports;
- Committees;
- Delegates to other organisations;
- Any other reports.

5.1.4.8 General business.

5.1.5 Association delegates to other organisations shall submit a written report to the Association Secretary of all meetings/functions attended on behalf of the Association within 2 weeks of such meeting/function.

5.2 Powers of Council

5.2.1 The Council shall be responsible for the execution of the objects of the Association and without in any way limiting this responsibility shall have power:

- 5.2.1.1 to control and manage the affairs of the Association;
- 5.2.1.2 to fix fees payable by registered members and to enforce payment thereof;
- 5.2.1.3 to control the funds of the Association and for that purpose to open and operate banking accounts; to invest funds in any manner authorised by law for the investment of trust funds; to acquire real and personal property of all descriptions and to sell or otherwise dispose of it; to borrow money on behalf of the Association and to give security therefore; to enter into guarantees of indebtedness on behalf of any Affiliated Club; and, generally, to carry out and attend to all such matters as shall be necessary for the proper management and control of the property of the Association;
- 5.2.1.4 to empower the Executive Committee to take action in accordance with the Netball NSW Member Protection Policy or relevant Association policies against any Affiliated Club or Registered Member;
- 5.2.1.5 to appoint two (2) delegates and two (2) proxy delegates to represent the Association on the Council of Netball NSW;
- 5.2.1.6 to appoint any delegate or delegates to represent the Association for any purpose with such powers as may be thought fit;

5.3 Income and Property

5.3.1 Application

The Associations income and property must be applied solely towards promoting the Association's Objects and the Association's income and property must not be applied for the profit or gain of its individual members.

5.3.2 No distribution

No part of the Association's income or property may be paid, transferred or distributed, directly or indirectly, by way of dividend, bonus, fee or otherwise, to any of the Members of the Association.

5.3.3 Exception

This clause does not prohibit making a payment approved by the Council of the Association for out of pocket expenses incurred by a member in performing a duty as an elected member of the Association.

5.4 Executive Committee

5.4.1 The Executive Committee shall consist of the following voting members:

President;



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Vice-President;
Association Secretary;
Finance Co-ordinator;
Umpires Co-ordinator;
Coaching Co-ordinator;
Competition Co-ordinator;
Representative Program Co-ordinator;
Netball Development Co-ordinator;
Event Co-ordinator.

- 5.4.2 Regular Executive Committee Meetings shall be held on dates determined by the Executive Committee at the first Executive Committee Meeting after the Annual General Meeting.
- 5.4.3 Should it be necessary to call additional meetings, all Executive Committee members shall be notified at least forty-eight (48) hours prior to the meeting being held.
- 5.4.4 Should a quorum of the Executive Committee be present, an emergency meeting may be convened at any time.
- 5.4.5 Any member of the Executive Committee who, without leave of the Executive Committee, has failed to attend two (2) consecutive meetings shall be deemed to have resigned and shall be replaced in accordance with this Constitution.
- 5.4.6 The first duty of a member of the Executive Committee shall be the Association over any other Netball NSW Association or Affiliated Club.


5.5 Duties of Executive Committee

- 5.5.1 The Executive Committee shall exercise the functions and powers of the Council between meetings of the Council and its decisions shall be subject to ratification by the Council at the next scheduled meeting.
- 5.5.2 The Executive Committee shall ensure the presentation of a financial report to all Council meetings and make recommendations to Council on matters of finance and policy.
- 5.5.3 The Executive Committee is empowered by Council to take appropriate action under the Member Protection Policy pursuant to this Constitution against any Affiliated Club or Registered Member of the Association. Any decision taken under the Member Protection Policy is not subject to ratification by Council.

6 ADMINISTRATION

6.1 Finance

- 6.1.1 The funds of the Association shall be derived from annual Membership fees, other fees and donations, and, subject to any resolution passed by the Association in a Council, Special Council or Annual General Meeting, such other sources as the Executive Committee determines.
- 6.1.2 The main banking accounts of the Association shall be kept at a financial institution approved by the Council and all cheques operating on the accounts shall be signed by any two (2) of the President, Association Secretary or Finance Co-ordinator.
- 6.1.3 The Financial Year of the Association shall commence on October 1 and end on September 30 of each year.
- 6.1.4 The current bank statements shall be tabled at each meeting of Council, together with a written financial report.
- 6.1.5 The books of the Association shall be audited each year by a qualified person who is not a registered member of the Association.
- 6.1.6 An audited balance sheet shall be presented at each Annual General Meeting.

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6.1.7 All Netball NSW fees shall be paid by the due date.

6.2 Employees

6.2.1 The Executive Committee, with the approval of the Council, may appoint and determine the terms of employment of employees to the Association. An employee shall not be a member of the Association's Executive Committee.

6.3 Custody of Books

Except as otherwise provided by these rules, all records, books and other documents relating to the Association shall be kept under the custody and control of the Association Secretary.

6.4 Inspection of Records

Any Registered Member may inspect the books of account and minute book of the Association to the extent permitted by law at any reasonable time.

6.5 Effect of, and Altering, this Constitution

6.5.1 Effect of Constitution

This Constitution will have effect as a contract:

- a. between the Association and each Affiliated Club of the Association;
- b. between the Association and each Member;
- c. between a Member and each other Member,

Pursuant to which each Member agrees to accept the provisions of this Constitution, and comply with those provisions, so far as they apply to that Member.

6.5.2 Altering the Constitution

This Constitution may be altered by special resolution passed by at least 75% of the votes cast at an Annual General Meeting or Special Council Meeting of the Association of which not less than twenty-one (21) days' written notice specifying the resolution/s to be proposed has been given.

Any alteration made to the Constitution of the Association shall be forwarded to Netball NSW within twenty-eight (28) days of the meeting at which such alteration was made.

6.5.3 Slip Rule Corrections can be made only of typographical errors or matters that were genuine slips or mistakes. Such errors can be corrected at any time by the Executive on application without appeal to Council. This rule cannot be used to correct errors of substance, nor in an attempt to add or detract from the original Motion.

6.6 Dissolution of the Association

The Association shall not be dissolved except by special resolution passed by a majority of at least 75% of the votes cast at a Special Council Meeting of the Association of which not less than twenty-one (21) days' written notice specifying the resolution to be proposed had been given.

On dissolution of the Association, any property whatsoever remaining after the determination and settlement of all debts and liabilities shall be paid or transferred to Netball NSW to be used for the promotion of Netball within the boundaries of the area.

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7 POLICIES OF THE ASSOCIATION

The Association may implement appropriate policies in relation to such matters as arise for the administration of netball in the Association.

The Policies of the Association can be altered at Council meetings passed by at least 75% of the votes cast of which not less than twenty-one (21) days' written notice specifying the resolution/s to be proposed has been given.

8 TRUSTEES

The property of the Association shall be vested in three trustees to be elected by the Council for the use and benefit of the Association and they shall hold the said property for the benefit of the Association.

Each Trustee shall hold office for five (5) years unless they shall retire, resign or be displaced by resolution of the Association. Election of the Trustees is to be held in conjunction with Gosford City Council elections.

Where one or more trustees of the Association shall cease to be a trustee a new Trustee or Trustees shall be elected in accordance with the Constitution. The President for the time being of the Association shall be the person who shall elected any Deed of Appointment of the new Trustee or Trustees.

9 MEMBER PROTECTION POLICY

The Association adopts the Member Protection Policy as written and amended from time to time by Netball NSW. The Member Protection Policy is held under separate cover and a copy is held by the Association and also available on the website for clubs to access.